

**MOUNTAIN PINES Clean Checks are coming!**  
Kristi will be coming around on **Wednesday starting at 11 a.m.** so be ready!

Please SIGN-UP below and LEAVE THIS CLEANING SIGN-UP SHEET ON THE COUNTER OR REFRIGERATOR where it can be easily located. **All six jobs must be assigned** regardless of the number of residents in the apartment. Every job must be done and every job must have a person responsible for it.

We have vacuums in the office that you can check out!

**Bedrooms**

Clean your personal space in your room; make your bed, pick up & put away your shoes and clothes, organize your desk (stack papers and things neatly), take your trash out, vacuum the floor, etc... Then clean your shared space.

Job #1: \_\_\_\_\_ Bed:                   (circle one) \_\_\_\_\_

**Bathroom #1 (by hall)**

- \_\_\_\_\_ Clean Shower - don't forget to move all your Shampoo's & Conditioners :)
- \_\_\_\_\_ Clean ALL Surfaces of the Toilet - Hinges, Bolts, Tops, and inside bowl
- \_\_\_\_\_ Sweep & **Mop** Floor - Remember this includes behind and around the Toilet.
- \_\_\_\_\_ Take out the Trash

Job #2 \_\_\_\_\_ Bed:                   (circle one) \_\_\_\_\_

**Bathroom #2 (by wall)**

- \_\_\_\_\_ Clean Shower - don't forget to move all your Shampoo's & Conditioners :)
- \_\_\_\_\_ Clean ALL Surfaces of the Toilet - Hinges, Bolts, Top, and inside bowl
- \_\_\_\_\_ Sweep & **Mop** Floor - Remember this includes behind and around the Toilet
- \_\_\_\_\_ Take out the Trash

Job #3 \_\_\_\_\_ Bed:                   (circle one) \_\_\_\_\_

**Vanity Area**

- \_\_\_\_\_ Mirror Cleaned - Believe it or not Water works the best.
- \_\_\_\_\_ Vanity TOTALLY Cleared off - Please leave your soap.
- \_\_\_\_\_ Sink, Vanity & Fixtures Cleaned & Dried - don't forget where the sink meets the counter.
- \_\_\_\_\_ Vacuum or Sweep & **Mop** the Floor

Job #4 \_\_\_\_\_ Bed:                   (circle one) \_\_\_\_\_

**Floors**

- \_\_\_\_\_ Vacuum Living Room & Hallway-- Please call Melanie if Vacuum doesn't work so we can fix it!!
- \_\_\_\_\_ Sweep & **Mop** Kitchen Floor
- \_\_\_\_\_ Tidy living room and remove clutter

Job #5 \_\_\_\_\_ Bed:                   (circle one) \_\_\_\_\_

**Kitchen**

- \_\_\_\_\_ Dishes Done & Put Away
- \_\_\_\_\_ Counters Cleaned
- \_\_\_\_\_ Clean & Shine Sink & Faucet
- \_\_\_\_\_ Take out Trash Address Overall Organization

Job #6 \_\_\_\_\_ Bed:                   (circle one) \_\_\_\_\_

**Appliances (Magic Erasers are Magic)**

- \_\_\_\_\_ Refrigerator & Freezer - Remove Spoiled Food & Clean all Visible areas. I would sanitize the handle :)
- \_\_\_\_\_ Microwave - Clean Inside (Sides, Top, Bottom, Back, Door & Turn Table) & Outside (Door, Handle & Control Panel)
- \_\_\_\_\_ Dishwasher - Door & Control Panel
- \_\_\_\_\_ Stove - Clean Stovetop & Controls (under drip pans too)
- \_\_\_\_\_ Oven - Wipe it out (I would put foil under the bottom element for easy clean-up)

I hope you pass! ☺ If you don't, I'll let you know & charge a **\$5.00 recheck fee**. Rechecks are on Thursday. If you still don't pass Kristi will be prepared to clean for you. The minimum fee is \$20. But I'm sure that won't be a problem!

We love having you here and hope your homes can be a clean, peaceful place for you to live!